



## **Instructions & Guidelines for Allotted Candidates -MDS 2022**

Candidates who have been allotted seat in Amrita School of Dentistry, Kochi for MDS by the Directorate General of Health Services (DGHS) through centralized common counseling, should report at Amrita Institute of Medical Sciences, Kochi on or before the last date of reporting as per MCC guidelines.

Due to COVID-19 Pandemic, the below Special Instructions are to be followed by candidates while reporting physically: –

1. Candidates are requested to enter the Dental College Building Only.
2. Candidates should wear N-95 masks compulsorily.

Candidates should bring their Provisional Allotment Letter issued by DGHS, original certificates and proof of online payment receipt of first year fees and submit the same. Candidates without original certificates/documents/payment proof shall not be allowed to undertake admission process and same will be intimated to DGHS.

Before reporting, candidates should remit their first year course fees through online mode and proof of fee remittance should be e-mailed to [pgadmissions@aims.amrita.edu](mailto:pgadmissions@aims.amrita.edu)

### **Reporting Venue**

Dental College Building – Second Floor  
Amrita School of Dentistry  
AIMS Ponekkara P O, Kochi – 682041

**Reporting Time:** 10.00 AM to 03.30 PM

### **Documents / Original Certificates to be Submitted on the Day of Reporting**

- Allotment Letter issued by MCC (Two Copies)
- NEET – PG Score Card
- Admit Card issued by NBE (Two Copies)
- Result/Rank Letter issued by NBE
- BDS Degree certificate /Provisional Certificate from the concern University
- Mark Sheet of BDS Professional Examination year wise

- Permanent / provisional Registration Certificate issued by DCI/State Dental Council.
- Internship Completion Certificate (from the Head of Institution or college last studied)
- Attempt certificate
- Transfer Certificate from the institution last studied
- Migration Certificate from the University/ institution last studied
- Character and conduct certificate
- Higher Secondary Certificate & Marklist
- High School Certificate/Birth Certificate as proof of date of birth.
- Community certificate
- Recent passport size color photographs –( 6 nos)
- Candidates allotted seat must carry one of the identification proofs (ID Proof) to the allotted college at the time of admission (as mentioned in the information Bulletin published by the National Board of Examinations (NBE) for AIPGMEE/ AIPGDEE i.e. PAN Card, Driving License, Voter ID, Passport or Aadhaar Card).
- Previous Experience certificate & Relieving letter (if applicable)
- Copies of all certificates (one set)
- Medical Certificate for fitness (as per the format prescribed)

*Note : The scanned copies of all the above mentioned documents & soft copy of photograph (not scanned pdf) should be mailed to [dentaladminoffice@aims.amrita.edu](mailto:dentaladminoffice@aims.amrita.edu)*

**NOTE: –**

- The above certificates mentioned in originals are mandatory and have to be submitted in original to Academics Office at the time of reporting for admission.
- Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that “their original certificates are deposited with the Institute / College / University” will not be allowed to take admission in allotted Medical/Dental College.
- Candidates are advised to keep with them a softcopy/hardcopy of all the submitted documents for their future requirements.

## ANNUAL FEE DETAILS (GENERAL) – 2022

General Category - Seats			Fees Details		
Sl.No.	Course	General Seats	Annual Tuition Fees (in INR)	First Year Other Fees (in INR)	Annual Hostel Fees (in INR)
1	Oral & Maxillofacial Pathology & Microbiology	2	3,50,000	98,800	62,000
2	Public Health Dentistry	2	4,50,000		
3	Oral Medicine & Radiology	2	5,60,000		
4	Oral & Maxillofacial Surgery	2	11,10,000		
5	Periodontics	5	11,10,000		
6	Conservative & Endodontics	5	12,60,000		
7	Orthodontics & Dentofacial Orthopaedics	3	12,60,000		
8	Paediatric & Preventive Dentistry	3	12,60,000		
9	Prosthodontics & Crown & Bridge	5	12,60,000		
Total General Seats		29			

### Mode of Payment (BY RTGS / NEFT ONLY)

(PAYMENT BY DEMAND DRAFT, CHEQUE OR CASH WILL NOT BE ACCEPTED)

#### 1. PAYMENT BY RTGS / NEFT (in INR): –

##### Bank Details for money transfer by NEFT/RTGS in INR

- Name: Amrita School of Dentistry
- Account Number: 015503900000402 (15 digits)
- Account Type: Savings
- Bank Name: Dhanlaxmi Bank Ltd.
- Branch: Edappally
- Address: AIMS Ponekkara (P.O), Ernakulam 682041, Kerala. India.
- IFSC: DLXB0000155

- MICR Code: 682048012

Once RTGS / NEFT payment done, the following details have to be sent to [pgadmissions@aims.amrita.edu](mailto:pgadmissions@aims.amrita.edu) immediately after transfer of amount so as to confirm your payment:-

- Candidate's Name & Date of Birth
- Course name
- NEET Roll Number and Rank (AIR)
- Name of the Bank
- Account Holder's Name
- Total amount transferred (in INR) & Date of transfer
- UTR number
- Screen short of remittance with UTR number & Bank details
- Fee remittance particulars (i.e. Tuition Fee / Other Fee/Hostel Fees)
- Contact mobile numbers (2)

**Note: – Before physically reporting to the institute, candidates should pay the first year course fees by RTGS/NEFT.**

Hostel & Mess Fees need to be paid only at the time of onboarding of students.

### **Documents to Download & to be Submitted at the Time of Reporting for Admission**

The following admission related documents should be downloaded & duly filled by the candidate without leaving any column blank. These documents should be submitted on the day of reporting for admission: –

1. Personal Data (2 Pages)
2. Undertaking for list of Original Documents/ Certificates
3. Medical Certificate for Physical Fitness (as per the format prescribed in the website should be submitted)
4. Affidavit by the Student & Parent – (2 Pages)
5. Joint Declaration (2 Pages – By Parent & Student)
6. Rules & Regulations – (2 Pages)
7. General Disciplines for Student (2 Pages) –
8. Hostel Admission Form

## **CONTACT DETAILS OF OFFICIALS / STAFF HANDLING ADMISSION PROCESS:**

Name : Indulekha M C

Contact Number : 7994999788 & 0484 – 2858349 / 2858166/ 2858383 / 2858961 /2858914

E-Mail ID : [pgadmissions@aims.amrita.edu](mailto:pgadmissions@aims.amrita.edu)

### **Amrita Rules for Admission Cancellation**

If any candidate (General/NRI) cancels his/her admission after the 2<sup>nd</sup> round of counselling, for any reason, resulting in a vacant seat for the entire course duration even after mop-up round counselling by DGHS, then the entire fees paid/remitted will be non-refundable.

After all dues are cleared by the candidate, certificates submitted by him / her will be returned from Academics Office with Undertaking of Acknowledgement.

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